

APPLICATION FORM

Application for a Building Permit – v4
Victorian Building Act & Regulations (As Amended) – Form 1



A 1st Floor, 150 Waverley Road
Malvern East Vic 3145

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W www.builde.com.au

01 PROPERTY DETAILS

Street No	Lot No	Unit No	Street Name	Street Type
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Suburb		State	Postcode	Municipality (Relevant Council)
<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>

02 APPLICANT INFORMATION

Given Name	Family Name	Company Name (If Applicable)		
<input type="text"/>	<input type="text"/>	<input type="text"/>		
A/H Phone Number	B/H Phone Number	Mobile Number	Fax Number	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Email Address				
<input type="text"/>				
Postal details where documents are to be served (No, Street name, Suburb)			State	Postcode
<input type="text"/>			<input type="text"/>	<input type="text"/>
Are you the owner of the property where the building work is to take place? (Tick)		Are you the lessee of the building, of which parts are leased by different persons? The declaration may trigger exemption of Regulation 116 (Tick)		
<input type="radio"/> Yes – Skip next section		<input type="radio"/> Yes <input type="radio"/> No		
<input type="radio"/> No , I/we are the 'Agent' acting on behalf of the owner – Complete next section. In addition, complete "Appointment Form"				

03 OWNERSHIP DETAILS

Given Name	Family Name	Company Name (If Applicable)		
<input type="text"/>	<input type="text"/>	<input type="text"/>		
A/H Phone Number	B/H Phone Number	Mobile Number	Fax Number	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Email Address				
<input type="text"/>				
Postal Details (Number, Street name, PO Box, Suburb) or write "As Above" same as 01			State	Postcode
<input type="text"/>			<input type="text"/>	<input type="text"/>

04 BUILDER'S DETAILS

Do you intend to be an 'Owner Builder'? (Tick) <input type="radio"/>		Yes – Skip the rest of section and attach a copy of the Owner Builder Certificate of Consent .		
Company Name	Email Address			
<input type="text"/>	<input type="text"/>			
Registration Number	B/H Phone Number	Mobile Number	Fax Number	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Postal Details (Number, Street name, PO Box, Suburb) or write "As Above" same as 02			State	Postcode
<input type="text"/>			<input type="text"/>	<input type="text"/>

05 PRACTITIONER DETAILS

BUILDER

For domestic work, attach a copy of the Builders Warranty Insurance (if applicable)

Full Name

Registration Number

DESIGNERS

Individuals who were engaged to prepare documents which will form part of this Application.

Includes:

Registered Architects

Registered Building Practitioners (i.e.

Draftspersons, Engineers or Builders)

Full Name

Registration Number

Full Name

Registration Number

Full Name

Registration Number

06 NATURE OF BUILDING WORK (Tick)

Construction of a New Building
(Specify type i.e. New Dwelling, New Office etc)

Alterations to an Existing Building
(Specify type i.e. internal alterations, extension etc)

Demolition / Removal of a Building

Swimming Pool / Spa & Fence

Other (Please specify)

Change of use to an existing building

07 COST OF BUILDING WORK / STAGED PERMIT (Tick)

Is there a contract price for the building work? (Tick)

Yes – State price including GST

\$

Will this Permit be staged? (Tick)

Yes – State price of stage

\$

No – Provide the estimated cost (including cost of labour & materials) and attach estimation schedule

\$

Extent of Stage (i.e. Stage 1 – Footings Only)

08 DECLARATION

By signing this building permit application form, I hereby confirm that:

- As the agent of the owner / owner, I acknowledge the appointment of either **Mark Rechichi** or **John Athanasiou** of **Builde Pty Ltd** as the relevant building surveyor (RBS) for this project (Refer to Appointment Form, if applicable).
- No prior application for a building permit for the above stated works has been lodged with another building surveyor.
- The fees and charges associated with this application must be paid prior to permit issue and no refunds will be available after the application has been considered by the RBS. I also understand that this application may be subject to a deposit, additional inspection fees, lapsed permit fees, variation fees, building infringement notice fees (if applicable);
- I have read and understood our Terms available at www.builde.com.au; and
- The information provided in this form is true and correct and no building works have commenced on the said property. Falsification of any statement or information supplied in this form is punishable in accordance with the Building Act (as amended).

Signature of Owner or Agent

Print Name

Date