

APPOINTMENT FORM

Agent Appointment Application – v3
Owners Acknowledgement to Appoint Builde Pty Ltd



A 1st Floor, 150 Waverley Road
Malvern East Vic 3145
T (+61) 03 9572 3111 F (+61) 03 9572 3112
W www.builde.com.au

I, the property owner:

Given Name	Family Name	Company Name (If Applicable)		
<input type="text"/>	<input type="text"/>	<input type="text"/>		
A/H Phone Number	B/H Phone Number	Mobile Number	Fax Number	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Email Address				
<input type="text"/>				
Address (No, Street name, Suburb)			State	Postcode
<input type="text"/>			<input type="text"/>	<input type="text"/>

HEREBY APPOINT - :

Either: John Athanasiou or Mark Rechichi from Builde Permits & Inspections as the Relevant Building Surveyor for the purposes of obtaining a Building Permit for the proposed works at the subject property address as detailed below. As the Owner of the subject property, I hereby acknowledge that I am fully informed of the role of the Relevant Building Surveyor (see "Terms") and that I have not appointed another Building Surveyor to these works.

Complete the following to appoint the 'Applicant' (ie. builder, architect, etc.) to act as your 'Agent' for the purposes of applying for a Building Permit with Builde Pty Ltd in respect of the proposed buildings works.

Agent's Full Name & Company Name (as at S02 of Application Form)

Proposed Works

AT:

SUBJECT PROPERTY (as at S01 of Application)

No	Street Name	Street Type
<input type="text"/>	<input type="text"/>	<input type="text"/>
Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>

Signature of Owner

Print Name

Date

TERMS - A person may appoint a Building Surveyor to carry out the various functions of the Relevant Building Surveyor ('RBS') under Section 76 of the Building Act 1993 ('Act'). The RBS shall carry out upon request by the owner, and in accordance with the Act and Building Regulations 2006 ('Regs'), the Services in accordance with this Agreement. The owner shall pay the RBS the fee and fee adjustments in accordance with this Agreement. The owner warrants: a) the accuracy and completeness of all information given to the RBS; b) that no other person has been appointed as the RBS for the subject property. The owner shall indemnify the RBS against any claims in respect of the RBS acting within authority as the owner's agent. A notice (and any other document) shall be deemed to have been given and received: a) if addressed or delivered to the relevant address in this Agreement or last address communicated in writing to the person giving the notice; and b) on the earliest day of actual receipt, confirmation of correct transmission of fax or two (2) days after posting. The owner shall: a) promptly answer any reasonable enquiries made by the RBS in connection with the Services; b) direct others to liaise, co-operate and confer with the RBS when necessary; and c) provide the RBS with all relevant information. If a legislative requirement necessitates a change to: a) the owner's project requirements; b) the building work; c) the services; d) or a fee or charge or payment of a new fee of charge, there shall be a fee adjustment.