

# APPOINTMENT FORM

## AGENT APPOINTMENT APPLICATION – v6

Owners Acknowledgment to Appoint a Relevant Building Surveyor

### 1. I, THE PROPERTY OWNER

|                                    |                      |              |                      |         |                      |      |                      |                      |
|------------------------------------|----------------------|--------------|----------------------|---------|----------------------|------|----------------------|----------------------|
| Given Name:                        | <input type="text"/> | Family Name: | <input type="text"/> |         |                      |      |                      |                      |
| Company Name (if applicable):      | <input type="text"/> |              |                      |         |                      |      |                      |                      |
| A/H Phone:                         | <input type="text"/> | B/H Phone:   | <input type="text"/> | Mobile: | <input type="text"/> | Fax: | <input type="text"/> |                      |
| Email address:                     | <input type="text"/> |              |                      |         |                      |      |                      |                      |
| Address (No, Street name, Suburb): | <input type="text"/> |              |                      |         |                      |      |                      |                      |
|                                    | <input type="text"/> |              |                      |         |                      |      | Postcode:            | <input type="text"/> |

### 2. AGENT APPOINTMENT

Complete the following to appoint the 'Applicant' (ie. builder, architect, etc.) to act as your 'Agent' for the purpose of applying for a Building Permit with Builde Pty Ltd in respect of the proposed buildings works.

Agent's Full Name & Company Name (as at S02 of Application Form):

Proposed Works:

### 3. SUBJECT PROPERTY (as at S04 of Application Form):

|                     |                      |              |                      |              |                      |                      |
|---------------------|----------------------|--------------|----------------------|--------------|----------------------|----------------------|
| Number:             | <input type="text"/> | Street Name: | <input type="text"/> | Street Type: | <input type="text"/> |                      |
| Suburb:             | <input type="text"/> |              |                      | Postcode:    | <input type="text"/> |                      |
| Signature of owner: | <input type="text"/> |              |                      |              | Date:                | <input type="text"/> |

### TERMS

As the owner of the subject property, I hereby appoint either John Athanasiou or Mark Rechichi from Builde Pty Ltd as the Relevant Building Surveyor for the purpose of obtaining a Building Permit for the proposed works at the subject property and I acknowledge that I am fully informed of the role of the Relevant Building Surveyor and that I have not appointed another Building Surveyor to these works. A person may appoint a Building Surveyor to carry out the various functions of the Relevant Building Surveyor ('RBS') as defined in Part 6, division 1 of the Building Act 1993 of the Building Act 1993 ('Act'). The RBS shall carry out upon request by the owner, and in accordance with the Act and Building Regulations 2018 ('Regs'), the Services in accordance with this Agreement. The owner shall pay the RBS the fee and fee adjustments in accordance with this Agreement. The owner warrants: a) the accuracy and completeness of all information given to the RBS; b) that no other person has been appointed as the RBS for the subject property. The owner shall indemnify the RBS against any claims in respect of the RBS acting within authority as the owner's agent. A notice (and any other document) shall be deemed to have been given and received: a) if addressed or delivered to the relevant address in this Agreement or last address communicated in writing to the person giving the notice; and b) on the earliest day of actual receipt, confirmation of correct transmission of fax or two (2) days after posting. The owner shall: a) promptly answer any reasonable enquiries made by the RBS in connection with the Services; b) direct others to liaise, co-operate and confer with the RBS when necessary; and c) provide the RBS with all relevant information. If a legislative requirement necessitates a change to: a) the owner's project requirements; b) the building work; c) the services; d) a fee or charge or payment of a new fee or charge, there shall be a fee adjustment.

I, the owner of the property where the proposed building works are to be performed, hereby acknowledge that the mandatory inspections listed on the building permit by the RBS and Builde Pty Ltd, may be conducted by an independent third-party external Inspector (defined as: Independent Registered Inspector, Registered Building Surveyor or Endorsed Building Engineer) to ensure independence in accordance with Section 79 of the Building Act 1993 and the Code of Conduct for Building Surveying in Victoria dated June 2020. Furthermore, I hereby acknowledge that the RBS and Builde Pty Ltd may authorise a registered building practitioner (inspector or engineer) to undertake the mandatory inspection functions as outlined on the Building Permit and Building Regulations (as amended). I acknowledge that the RBS and Builde Pty Ltd is not liable for the actions or omissions made by the building practitioner when performing their authorised duties under the Building Act 1993 and Building Regulations (as amended).