

# APPLICATION FORM

**APPLICATION FOR A BUILDING PERMIT – v11**  
**Form 1** Regulation 24  
**Building Act 1993** Building Regulations 2018



## 1. TO: RELEVANT BUILDING SURVEYOR

## 2. FROM: APPLICANT INFORMATION

Owner/Agent of Owner:

\*ACN/\*ARBN:

Postal address of applicant:

Postcode:

Email:

Telephone:

Address for serving or  
giving of documents:

Postcode:

Indicate if the applicant is a lessee or licensee of Crown land to which this application applies (*tick if applicable*)

Contact person:

Telephone:

### Lessee responsible for building work:

Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by the lessee:

Yes  No

## 3. OWNERSHIP DETAILS (*if applicant is agent of owner*)

Name of Owner(s):

\*ACN/\*ARBN:

Postal address:

Postcode:

Contact person:

Telephone:

Email:

#### 4. PROPERTY DETAILS

Number:			Street/Road:		
City/Suburb/Town:				Postcode:	
Lot(s):	LP/PS:	Volume:		Folio:	
Crown allotment:	Section:	Parish:		County:	
Municipal district:	Allotment area (new dwellings only m <sup>2</sup> )				
Land owned by the Crown or a public authority Yes <input type="checkbox"/> No <input type="checkbox"/>					

#### 5. BUILDER

Name:			Telephone:		
*ACN/*ARBN				Building practitioner number:	
Postal address:					Postcode:

If the builder is carrying out domestic building work under a major domestic building contract, attach an extract of the major domestic building contract showing the names of the parties to the contract in relation to the proposed building work and a copy of the certificate of insurance (if applicable).

#### Natural person for service of directions, notices and orders (if builder is a body corporate)

Name:			Telephone:		
Postal address:					Postcode:

#### 6. BUILDING PRACTITIONER OR ARCHITECT ENGAGED TO PREPARE DOCUMENTS FOR THIS PERMIT

List any building practitioner or architect engaged to prepare documents forming part of the application for this permit.

Name:	Category/Class:	Registration No.

#### 7. NATURE OF BUILDING WORK (tick if applicable or give other description)

<input type="checkbox"/> Construction of a new building	<input type="checkbox"/> Alterations to an existing building
<input type="checkbox"/> Demolition of a building	<input type="checkbox"/> Removal of a building
<input type="checkbox"/> Extension to an existing building	<input type="checkbox"/> Change of use of an existing building

Re-erection of a building

Construction of swimming pool barrier

Construction of swimming pool

Other

Proposed use of building:

Note: Under the **Building Act 1993** *swimming pool* is defined to include a spa.

## 8. SOCIAL HOUSING

Does any of the building work include the construction of social housing as referred to in regulation 281B of the Building Regulations 2018?

Yes  No

Indicate Yes if the building work, which is the subject of this application, includes the construction of social housing or if other building work, which is the subject of a related staged building permit, includes the construction of social housing.

## 9. EMERGENCY RECOVERY

Does any of the building work include the construction of a dwelling that was destroyed or damaged in an emergency referred to in regulation 166J(b) of the Building Regulations 2018?

Yes  No

Indicate Yes if the building work, which is the subject of this application, includes the construction or repair of a dwelling within the same municipal district as the destroyed or damaged residential dwelling.

## 10. COST OF THE BUILDING WORK

**Note**, all costs specified in application are to be inclusive of GST.

**\*If application for a building permit is made by a person other than a owner-builder**

### PART A

Is there a contract or agreement (other than a cost-plus contract or agreement) with a builder for carrying out the building work?

Yes  No

If yes, specify the contract price or agreed amount to be paid to the builder (including for the cost of labour and materials) under the contract or agreement \$

If no, is there a cost-plus contract or agreement with a builder for carrying out the building work?

Yes  No

If yes, specify the builder's estimate of the total amount that the builder will receive or is likely to receive (including for the cost of labour and materials) under the contract or agreement \$

Specify the cost of any chattel under the contract or agreement \$

Specify the cost of any prescribed excluded item under the contract or agreement \$

## PART B

Specify the class or classes of building to which the building work relates:

Does the building work relate to both -

- (i) One or more buildings in a class 2, 3, 4, 5, 6, 7 or 8 building; and  Yes  No
- (ii) One or more buildings in a class 1, 9 or 10 building?  Yes  No

If yes, specify the information required under Part A and under Part C (if applicable) according to whether the building work relates to -

- (i) Buildings in a class 2, 3, 4, 5, 6, 7 or 8 building; and
- (ii) buildings in a class 1, 9 or 10 building.

## PART C

### All stages of staged building work

Does the application relate to a stage of the whole of the building work?

Yes  No

If yes, specify the extent of the stage

Is there a contract or agreement (other than a cost-plus contract or agreement) for carrying out the whole of the building work for all the stages?

Yes  No

If yes, specify the contract price or agreed amount to be paid to the builder (including for the cost of labour and materials) under the contract or agreement

\$

If no, is there a cost-plus contract or agreement with a builder for carrying out the whole of the building work for all the stages?

Yes  No

If yes, specify the builder's estimate of the total amount that the builder will receive or is likely to receive (including for the cost of labour and materials) under the contract or agreement

\$

Specify the cost of any chattel under the contract or agreement

\$

Specify the cost of any prescribed excluded item under the contract or agreement

\$

**\*If application for a building permit is made by an owner-builder**

## PART A

I intend to carry out the building work as an owner-builder

Yes  No

Specify the owner-builder certificate of consent number (if applicable):

Specify the owner-builder's estimated cost (including for labour and materials) of the owner-builder carrying out the building work

\$

#### PART B

Will the owner-builder be engaging one or more builders to carry out part of the building work?

Yes  No

If yes, specify the information in relation to whichever of the following applies -

(i) If the engagement is under a contract or agreement that is not a cost-plus contract or agreement, specify the contract price or agreed amount to be paid to each builder (including for the cost of labour and materials)

\$

(ii) If the engagement is under a cost-plus contract or agreement, specify the builder's estimated amount that each builder will receive or is likely to receive (including for the cost of labour and materials)

\$

#### PART C

Specify the cost of any chattel relating to Part A and/or Part B

\$

Specify the cost of any prescribed excluded item relating to Part A and/or Part B

\$

#### PART D

##### All stages of staged building work by an owner-builder

Does the application relate to a stage of the whole of the building work?

Yes  No

If yes, specify the extent of the stage:

Specify the owner-builder's estimated cost (including for labour and materials) of the owner-builder carrying out the whole of the building work for all stages

\$

Specify the cost of any chattel in relation to building work carried out by the owner-builder

\$

Specify the cost of any prescribed excluded item in relation to building work carried out by the owner-builder

\$

Is there a contract or agreement (other than a cost-plus contract or agreement) with a builder to carry out part of the whole of the building work for all stages?

Yes  No

If yes, specify the contract price or agreed amount to be paid to the builder (including for the cost of labour and materials) under the contract or agreement

\$

If no, is there a cost-plus contract or agreement with a builder to carry out part of the whole building work for all stages

\$

Yes  No

If yes, specify the builder's estimate of the total amount that the builder will receive or is likely to receive (including for the cost of labour and materials) under the contract or agreement

\$

Specify the cost of any chattel under the contract or agreement

\$

Specify the cost of any prescribed excluded item under the contract or agreement

\$

#### PART E

Specify the class or classes of building to which the building work relates:

Does the building work relate to both –

- (i) One or more buildings in a class 2, 3, 4, 5, 6, 7 or 8 building and;  Yes  No
- (ii) One or more buildings in a class 1, 9 or 10 building?  Yes  No

If yes, specify the information required under Part A and/or Part B (if applicable) and under Part C and Part D (if applicable) according to whether the building work relates to -

- (i)  buildings in a class 2, 3, 4, 5, 6, 7 or 8 building and;
- (ii)  buildings in a class 1, 9 or 10 building.

#### 11. DECLARATION

By signing this building permit application form, I hereby confirm that:

1. As the Owner, or Agent of the Owner, I acknowledge the appointment of **Mark Rechichi BS-U 21569, John Athanasiou BS-U 25334** or **Darcy Bowley BS-L 100067** of Builde Pty Ltd as the relevant building surveyor (RBS) for the proposed works at the subject property. The appointed individual will be confirmed by Builde Pty Ltd upon acceptance of this engagement;
2. No prior application for a building permit for this project has been lodged with another building surveyor;
3. The fees and charges associated with this application must be paid prior to permit issue and no refunds will be available after the application has been considered by the RBS. I also understand that this application may be subject to a deposit, additional inspection fees, lapsed permit fees, variation fees, building infringement notice fees (if applicable);
4. I have read and understood our Terms of Engagement as per the Fee Proposal or Agreement; and
5. The information provided in this form is true and correct and no building works have commenced on the said property. Falsification of any statement or information supplied in this form is punishable in accordance with the Building Act (as amended).

Signature:

Date: